

To:

The Chairman and Members  
of Cranbrook Town Council

16 April 2024

## **NOTICE OF ANNUAL MEETING OF THE TOWN**

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

**Meeting:** Cranbrook Town Council  
**Date and time:** Monday, 22 April 2024 at 6:00 pm  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner  
Town Clerk

### **PUBLIC PARTICIPATION**

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## **A G E N D A**

### **1. REPORT FROM REPRESENTATIVES OF LOCAL ORGANISATIONS OR LOCAL RESIDENTS**

The Local Government Act 1972 provides that a Town Meeting shall assemble annually between 1 March and 1 June in every year. It is a meeting of Local Government Electors of the town for the purpose of discussing the town's affairs. The Town Chairman presides at the meeting and the Council's Standing Orders apply. Each elector has one vote. Electors attending are requested to enter their names and addresses in the attendance register provided.

It will be an opportunity for residents to raise any comments they may have in connection with the town.