

To:

The Chairman and Members  
of Cranbrook Town Council

16 April 2024

## **NOTICE OF TOWN COUNCIL MEETING**

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

**Meeting:** Cranbrook Town Council  
**Date and time:** Monday, 22 April 2024 at 7:00pm  
**Venue:** Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner  
Town Clerk

### **PUBLIC PARTICIPATION**

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

### **2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

### **3. MINUTES**

To accept as a true record the minutes of the meeting held on 18 March 2024.

### **4. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

### **5. DISTRICT AND COUNTY COUNCIL MATTERS**

To discuss East Devon District and Devon County matters.

### **6. CRANBROOK TRAIN STATION AND CAR PARK CCTV**

To consider the attached report.

### **7. ACCESSIBILITY STATEMENT**

To adopt the attached accessibility statement for the Council's new website which is based on the government's Centra Digital & Data Office's sample accessibility statement.

### **8. POLICY WORKING GROUP**

To consider the attached report.

### **9. COMMITTEE MINUTES**

To adopt the minutes of the Amenities Committee on 8 April 2024.

### **10. SCHEDULE OF PAYMENTS**

To approve the attached schedule of payments.

### **11. EXCLUSION OF PRESS AND PUBLIC**

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

### **12. INSTALLATION OF E.ON SIGFOX BASE STATION**

To consider the attached report recommending the installation of a signal mast on the Younghayes Centre to enable automatic meter readings to be transmitted to E.ON and the associated wayleave agreement.