

To:

The Chairman and Members
of Cranbrook Town Council

13 August 2024

NOTICE OF TOWN COUNCIL MEETING

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

Meeting: Cranbrook Town Council
Date and time: Monday, 19 August 2024 at 7:00pm
Venue: Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner
Town Clerk

PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda

- b) To receive requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

3. MINUTES

To accept as a true record the minutes of the meeting held on 22 July 2024.

4. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

5. GRANT APPLICATION – OPERATION RUDOLPH

To consider the attached grant application from the Inspiring Connections South West Community Interest Company for £2,000 towards Operation Rudolph.

6. COUNTY COUNCIL MATTERS

To discuss Devon County matters.

The East Devon District Councillors have not submitted a report due to the summer recess.

7. COMMITTEE APPOINTMENTS

To appoint a member/members to the Planning Committee following Cllr Kim Bloxham's resignation from that Committee on 18 July 2024.

To appoint members to other committees which have vacancies.

8. ALL-TERRAIN MOBILITY VEHICLE

To consider the attached report.

9. PARKING RESTRICTIONS

To consider the attached report.

10. COUNCILLORS APPOINTED TO OUTSIDE BODIES AND WITH LEAD RESPONSIBILITIES

To receive the attached updates from:

Cllr Les Bayliss: Cranbrook Placemaking Group, E.ON Stakeholder Forum, Sport England Local Delivery Pilot Cranbrook Steering Group, Risk management, emergency planning and health and safety

Cllr Ray Bloxham: Clyst Valley Regional Park Delivery Board

Cllr Kim Bloxham: Cranbrook Community Safety Group, Police and Crime Commissioner Councillor Advocate, E.ON district heating liaison

Cllr Colin Buchan: Exeter Airport Consultative Committee, Gypsy and traveller liaison, Street naming suggestions

Cllrs Lisa Goudie / Cllr Colin Buchan: East Devon Arts and Culture Forum

11. SOCIAL MEDIA REPORT

To consider the attached report.

12. ASSETS DELIVERY REPORT

To consider the asset delivery report dated 13 August 2024.

13. SCHEDULE OF PAYMENTS

To approve the attached schedule of payments.

14. EXCLUSION OF PRESS AND PUBLIC

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

15. YOUNGHAYES CENTRE HIRE CHARGES

To consider a report recommending amendments to the hire charges at the Younghayes Centre.