



To:

The Chairman and Members
of Cranbrook Town Council

15 October 2024

NOTICE OF TOWN COUNCIL MEETING

The Chairman and Members of Cranbrook Town Council are hereby summoned to attend the following meeting:

Meeting: Cranbrook Town Council
Date and time: Monday, 21 October 2024 at 7:00pm
Venue: Younghayes Centre, 169 Younghayes Road, Cranbrook EX5 7DR

Janine Gardner
Town Clerk

PUBLIC PARTICIPATION

The Town Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under agenda item 4 – public participation. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

A G E N D A

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) To receive declarations of interest from councillors on items on the agenda

- b) To receive requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

3. MINUTES

To accept as a true record the minutes of the meeting held on 23 September 2024.

4. APPLICATION FOR CO-OPTION

To consider the attached.

5. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3e to 3k.

6. DISTRICT AND COUNTY COUNCIL MATTERS

To discuss East Devon District and Devon County matters.

7. COUNCIL APPOINTMENTS

To review the Council's appointments on committees and working groups following the co-option of Cllr Kevin Kendall on 23 September 2024.

8. TOWN SQUARE OUTDOOR SEATING GOVERNANCE AND CHARGING

To consider the attached report.

9. COMMITTEE MINUTES

To receive the minutes of the meeting of the Finance & Personnel Committee minutes on 14 October 2024.

N.B. By adopting these minutes, the Council will agree to the spend outlined in minute F&P/24/53 to slit, aerate, rake and brush the playing surfaces at the Ingrams sports pitches monthly at a cost of £325 per monthly visit for a period of six months by Peter Woodman Pitch Services.

10. SOCIAL MEDIA REPORT

To consider the Council's social media report covering the month September 2024.

11. ASSET DELIVERY REPORT

To consider the asset delivery report dated

12. SCHEDULE OF PAYMENTS

To approve the attached schedule of payments.

13. EXCLUSION OF PRESS AND PUBLIC

Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 stipulates that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

14. EMPLOYEE ASSISTANCE PROGRAMME

To consider a report recommending the appointment of an employee assistance programme provider.

15. CCTV INSTALLATIONS

To consider a report recommending the future of Closed Circuit Television (CCTV) installations in Cranbrook.

16. INGRAMS PAVILION TEMPORARY ELECTRICITY SUPPLY

To consider a report regarding the installation of a temporary electricity supply at the Ingrams Pavilion.